

LEVEL 1 OFFENCES

IN THE CLASSROOM	WHO TAKES ACTION	FIRST OFFENCE	SECOND OR REPEATED OFFENCE
<ul style="list-style-type: none"> - talking - eating - pushing/hitting - walking about - homework - books forgotten - loitering between lessons - leaving classroom without permission 	<ul style="list-style-type: none"> - class teacher - any other teacher - administration staff - student leaders play a supporting role 	<ul style="list-style-type: none"> - warn - reprimand - letter of apology - engage in discussion to help resolve problem and re-emphasize appropriate rule - demerits - time out - catch up work 	<ul style="list-style-type: none"> - Detention - Appropriate punishment - Special report
<p><u>Sport</u></p> <ul style="list-style-type: none"> - incorrectly dressed - Absent from practice without note 	<ul style="list-style-type: none"> - Sports coach/head of sport 	<ul style="list-style-type: none"> - warn - reprimand - engage in discussion to help resolve problem and re-emphasize appropriate rule - demerits 	<ul style="list-style-type: none"> - Detention - Appropriate punishment
<p><u>General</u></p> <ul style="list-style-type: none"> - inappropriate behaviour in Hall - crude language - derogatory names/conversations - slovenly/untidy - unruly in passages (running) - hands in pockets - cycling on school grounds - littering - roller-blading/skate boarding - lateness - inappropriate hair-style/length 	<ul style="list-style-type: none"> - class teacher - any other teacher - administration staff - student leaders play a supporting role and report to an adult. 	<ul style="list-style-type: none"> - warn - reprimand - engage in discussion to help resolve problem and re-emphasize appropriate rule - demerits 	<ul style="list-style-type: none"> - Detention - Appropriate punishment
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LEVEL 2 OFFENCES

GENERAL	WHO TAKES ACTION	ACTION	REPEATED OFFENCES
<ul style="list-style-type: none"> - copying of homework - graffiti - fighting - ignoring school/home/notes - D.T notes: not signed/returned signed - Repeated neglect of school work - Verbal abuse - Dishonesty - Arrogance - Backchat - Truancy - Rifling through others possessions - Abuse of school uniform in public - Damaging property - Repeated D.T 	<ul style="list-style-type: none"> - Teacher - Head of Department - Follow-up involving counseling discussions listening. 	<p>These offences are recorded in a "Class Record Book" which will be kept in each classroom and used by any teacher to record offences.</p> <ul style="list-style-type: none"> - Detention - Appropriate punishment - Special report - Meeting with parent, Head, HOD and teachers concerned. 	<ul style="list-style-type: none"> - Parents notified in writing. - Filed in pupil's file - Suspension of privileges eg: school outings and break - Special report - Meeting with parents, Head, HOD and teachers concerned. - Transferred to another class
<p><u>SPORT</u></p> <ul style="list-style-type: none"> - absence from matches - inappropriate behaviour on sports field. 	<ul style="list-style-type: none"> - Teacher - Sports Coach/Head of Sport 	<p>These offences are recorded in a "Class Record Book" which will be kept in each classroom and used by any teacher to record offences.</p> <ul style="list-style-type: none"> - Detention - Appropriate punishment - Special report - Meeting with parent, Head, HOD and teachers concerned. 	<ul style="list-style-type: none"> - Parents notified in writing. - Filed in pupil's file - Suspension of privileges eg: school outings - Special report - Meeting with parents, Head, HOD and teachers concerned. - Suspension from team.

LEVEL 3 OFFENCES

GENERAL	WHO TAKES ACTION	ACTION
<ul style="list-style-type: none"> - stealing - smoking - supply/use of drugs - supply/use of alcohol - criminal offences - dishonesty in exams - vandalism - inappropriate toilet behaviour - severe violence - physical/mental /verbal abuse - any anti-social behaviour deemed extremely serious - repeated neglect of school work - infringing on rights of others to learn and teachers to teach 	<ul style="list-style-type: none"> - Head with assistance from either teacher or the Teacher Support Team - Kronendal Governing Body 	<ul style="list-style-type: none"> - Parents notified in writing and called in. - Filed in student's file - Suspension of privileges such as, school functions and activities. - Counselling - Community service - Suspension from school - Expulsion
<p>Please note:</p> <ul style="list-style-type: none"> - No weapons or dangerous objects allowed at school or at any school events. - Cell phones and jewellery will be confiscated. - Dyed hair is not permitted. It must be back to normal colour within the week. - No nail polish is allowed. - No makeup of any kind allowed. 		